

**OFFICE OF ASSOCIATE DIRECTOR (A)**  
**CIRCULAR**

3227/AD(A)/CI/ 62. /2024

10 Dec 2024

**APPLICATION FORM FOR SUPPLEMENTARY EXAMINATION**

1. The eligible and interested students desire to apply for supplementary examination starting from 02 Jan 2025 onwards are required to apply online by paying the requisite fees as given in the application form.
2. The students can apply only Odd semester theory papers.
3. The mode of Supplementary examination will be offline.
4. The examination timetable will be available on the portal starting **08 Dec 2024**
5. Supplementary examination fee collection window will be open from **13 Dec 2024 to 24 Dec 2024**. A late fine of Rs. 200/- will be applied for payments made after **25 Dec 2024 till 26 Dec 2024**.
6. No application shall be entertained after **27 Dec 2024**.
7. The link for application is given below. "SBI Collect"  
[www/onlinesbi.com/sbicollect/icollectthome.htm](http://www.onlinesbi.com/sbicollect/icollectthome.htm)
8. Students are advised to keep copies of fees paid or transaction number for future reference.

Encls: As stated above.

To,

- |                 |   |   |
|-----------------|---|---|
| 1. All HODs     | - | For necessary action please.                            |
| 2. DCE (T)      | - |   |
| 3. Head SMIT IT | - | With a request to upload the same in institute website. |
| 4. DM (Fin)     |   |   |

Copy to:

1. Director, SMIT - for kind information please
2. Chief Warden
3. All Notice Board



*Aje*  
(Prof. (Dr.) Ajeya Jha)  
Associate Director (A) i/c