

OFFICE OF ASSOCIATE DIRECTOR (A)

CIRCULAR

3227/AD(A)/CI 51 /2023

29 May 2023

**APPLICATION FORM FOR SUPPLEMENTARY EXAMINATION
(OFFLINE MODE): JUL 2023**

1. It is hereby informed that the students of all semesters of all courses, who are having existing backlog subject can apply for supplementary examination starting from **03 Jul -29 Jul 2023**.
2. The students can apply Even and Odd semester theory papers.
3. **The mode of Supplementary examination will be offline.**
4. Supplementary examination fee collection window will be open as per the schedule provided below:
 - (i) Higher Semester : 30 May 2023 – 24 Jun 2023
 - (ii) First Year : 14 Jul 2023 – 19 Jul 2023
5. The link for application is given below. "SBI Collect"
<https://www.onlinesbi.com/prelogin/icollehome.htm?corpID=756718>
6. DCE (T) is also requested to ensure that students involved in Malpractice Cases may be permitted to appear /apply for Supplementary examination for the concerned paper which are cancelled. **their semester result for particular subject will be degraded by 1 (one) grade except the minimum pass grade 'E'**.
7. Students are advised to keep copies of fees paid or transaction number for future reference.

Encls: As stated above.

To,

1. All HODs
2. Sr. Executive (Fin)
3. DCE (T)
4. Head SMIT IT



(Prof. (Dr.) Sangeeta Jha)
Associate Director (A)

- For necessary action please.
- With a request to upload the same in institute website.

Copy to:

1. Director, SMIT - for kind information please
2. Chief Warden
3. All Notice Board