



NOTICE

Notice/SMIT/ 13 /2024

Dated: 01 Jul 2024

**DUE DATE FOR PAYMENT OF COURSE FEE FOR THE ACADEMIC YEAR 2024-25**

1 All parents and students are hereby informed, to pay the yearly course fee for the academic year 2024-25 on or before the date mentioned below:

- Lump sum / First Installment : 12 Aug 2024
- Second Installment : 08 Jan 2025

2. Fee Structure with important notes of all courses for the academic year 2024-25 can be referred from an enclosed sheet (Appendix - A)

3. The payment of fees can be made in the following modes and ways:

- a) Online payment of fees to be made from the online platform eCampus Manager ([ecm.org.in](http://ecm.org.in)) using the e-campus credential and from the SBI Collect State Bank Collect ([online.sbi](http://online.sbi)).
- b) A/c Payee Demand Draft drawn in favour of "SMU" Payable at "Gangtok" and deposited on the day of registration at the Finance department. Payment made through Demand Draft is required to write the name of the student, reg no, branch, category and semester in the back side of the Demand Draft.

**NO FEE PAYMENT WILL BE ACCEPTED IN CASH AT THE INSTITUTE AT ANY COST.**

4. Please note that the late fees/fine shall be charged @ 12% PA on a pro-rata basis if the fees are paid beyond dues dates.


5. Final year students of B Tech and MCA do not have the option to pay their fees in Installments. They are required to pay fees in Lump sums only.

6. Any student who does not pay their fees on the due date mentioned in para 1 above shall not be allowed to register in a higher semester

7. For any query or clarifications regarding to fees can contact to following officials

Name	Land Line No	e.mail id
Binod Hingmang Dy Manager	03592 246220 (Ext -303)	<a href="mailto:binod.hingmang@smu.edu.in">binod.hingmang@smu.edu.in</a>
Ashesh Mitra, Finance Executive	03592 246220 (Ext -804)	<a href="mailto:ashesh.mitra@smit-smu.edu.in">ashesh.mitra@smit-smu.edu.in</a>
Chandra Pd Sharma, Finance Executive	03592 246220 (Ext -804)	<a href="mailto:chandraprasad.sharma@smit-smu.edu.in">chandraprasad.sharma@smit-smu.edu.in</a>
Avinash Shrestha, Accountant	03592 246220 (Ext -226)	<a href="mailto:abinash.s@smit-smu.edu.in">abinash.s@smit-smu.edu.in</a>



  
Prof (Dr.) G L Sharma  
Director SMIT

- Copy (for information) to -
- 1 All HODs / HoOs
  - 2 Head Council - IT SMIT
  - 3 All Notice Board

For wide circulation among Faculties /TG's  
For uploading the notice on the website [www.smu.edu.in](http://www.smu.edu.in)