



**SIKKIM MANIPAL UNIVERSITY (SMU)**

**NOTIFICATION**

Ref. No.: SMU/URC/AIECC/2025/214

Date: 30 October 2025

**Subject: Notification of the Constitution of the Academic Integrity and Ethics Compliance Committee (AIECC) and its Subcommittees**

In continuation of the proposal placed before the University Research Committee (URC) and as ratified in the 27th URC Meeting held on 14th October 2025, approval is hereby accorded for the formal constitution of the following committees under the Academic Integrity and Ethics Compliance Framework of Sikkim Manipal University (SMU).

It may be noted that the Pre-Publication Committee and the DAIP/IAIP Committee, which have existed separately since 2019, have now been merged into a single Ethical Committee, overseeing both Pre- and Post-Publication processes.

**1. Academic Integrity and Ethics Compliance Committee (AIECC)**

This University-level committee shall function as the apex body to oversee, guide, and monitor implementation of ethical and integrity standards in all academic and research publications emanating from the University.

**1.2. Pre-Publication Academic Integrity Committee (PPAIC)**

Constituted at each campus (Tadong and Majitar) to ensure pre-submission verification of ethical compliance, plagiarism clearance, journal selection standards, and authorship validations.

**Tenure of the members: Two (3) years from the date of notification (extendable by URC approval).**





Composition:

Sl. No	Role	Designation / Post	Remarks
1.	Chairperson: (Ex-officio)	Associate Research Dean / Director (or Nominee)	Overall supervision and certification of ethical compliance prior to submission.
2.	Member Secretary: (Ex-officio Member)	HOD Concerned Dept	Coordinates meetings, maintains records, and ensures communication with URC.
3.	Member- 3: (Ex-Officio Member)	Representative Compliance/ Software / Turnitin Faculty i/c of the University	Verifies copyright, IP, and compliance documents.
4.	Member 4: Tenured Members (October 2025 to October 2028)	Senior Faculty Member (Subject Expert)	Provides subject-specific ethical and technical review.
5.	Member 5: Tenured Members (October 2025 to October 2028)	Senior Faculty Member (Subject Expert)	Provides subject-specific ethical and technical review.
6.	Member 6: Tenured Members (October 2025 to October 2028)	Senior Faculty Member (Subject Expert)	Provides subject-specific ethical and technical review.

**1. 3. Post-Publication Academic Integrity Panel (PAIP)**

Constituted at the University level to review and resolve post-publication ethical concerns, authorship disputes, retractions, or compliance issues **in accordance with the UGC and COPE guidelines and as per the University's Plagiarism Policy.** The recommendations of this Committee shall be made in conformity with the said Policy.

**Tenure: Three (3) years from the date of notification (extendable by URC approval).**

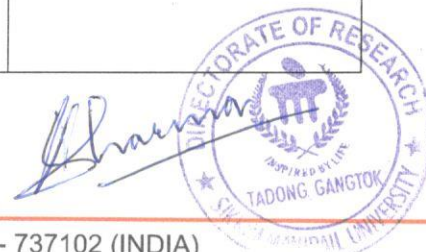






**Composition:**

Sl No.	Role	Designation / Post	Remarks
1.	Chairperson: (Ex-officio)	Director, DoR, SMU	Final authority for review and resolution of post-publication issues.
2.	Member Secretary: (Ex-officio Member)	Associate Dean/ Associate Director (Research); for Institute Specific Cases	Coordinates all cases of their respective Institutes; prepares reports, and liaises with Ethics Committee.
3.	Co- Member Secretary: (Ex-officio Member)	Concerned Dept: HOD	Coordinates meetings, maintains records, and ensures communication with Member Secretary.
4.	Member -4: (Ex-officio Member) Faculty In charge- Turnitin Software SPOC	Representative Compliance/ Software / Turnitin Faculty i/c of the University	Verifies copyright, IP, compliance documents, ensures compliance with UGC/COPE standards.
5.	Member-5: Tenured Members (October 2025 to October 2028)	Senior faculty/ Subject matter Expert	Provides unbiased expert review
6.	Member-6: Tenured Members (October 2025 to October 2028)	Senior Faculty Member (Independent of concerned publication)	Provides unbiased expert review.
7.	Member-7: Tenured Members (October 2025 to October 2028)	Senior Faculty Member (Independent of concerned publication)	Provides unbiased expert review.





## **2. Implementation**

All Institutes under SMU shall ensure effective implementation, record maintenance, and periodic reporting to the AIECC or as and when issues related to Academic misconduct are reported/received.

## **3. Issued With the Approval of the Competent Authority**

**Authority: URC Notification (As ratified by the University Research Committee in its 27th Meeting held on 14th October 2025.)**

Sd/-

Director

Directorate of Research

Sikkim Manipal University

Copy to:

- Pro-VC & Dean, SMIMS
- Registrar, SMU
- Director, SMIT
- Associate Dean (Research), SMIMS
- Associate Director (Research), SMIT
- Coordinator, FHSS&LA, SMU
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