



SMU SIKKIM
MANIPAL
UNIVERSITY

Established under Govt. of Sikkim, Act 9 of 1995, recognised under 2(f) of the UGC Act, 1956

MINUTES OF MEETING
19th UNIVERSITY MANAGEMENT COMMITTEE (UMC)
18 JULY 2022 (MONDAY)

1. 19th University Management Committee (UMC) was held on 18 July 2022 (Monday) in the Conference Hall, Level III, SMIMS Building. The following members and invitees attended the meeting: -

- (a) Lt Gen (Dr) Rajan S. Grewal, Vice Chancellor: SMU
- (b) Mr. Nishith Mohanty, Group President (HR & Academia): MEMG (joined on MST)
- (c) Mr. Somnath Das, Executive Group Vice President: MEMG (joined on MST)
- (d) Mr. Rajesh Moorti, Chief Finance Officer: MEMG (joined on MST)
- (e) Dr. Murlidhar M V Pai, Dean: SMIMS
- (f) Dr. G L Sharma, Director: SMIT (joined on MST)
- (g) Dr. Yogesh Verma, MS: CRH
- (h) Dr. Mallikarjuna, MUJ (joined on MST)
- (i) Mr. SV Ravi Sankar, SFO: SMU
- (j) Col. Virender Yadav, Head, GS: SMU (joined on MST)
- (k) Mr. Subramanian Balakrishnan, Head, HR: SMU
- (l) Mr. Anand Ruhela, Head, IT
- (m) Mr. Manoj Kumar, Head, Engineering Services: SMU (joined on MST)
- (n) Mr. Premendra Mani Pradhan, Dy Registrar (QA & Compliance): SMU
- (o) Dr. Gopal Thapa, Dy Registrar (Administration & Academics): SMU
- (p) Mr. Yogesh Choubey, Head, Operations (Officiating): CRH
- (q) Mr. Pankaj Chaturvedi, GM, Finance: MEMG (joined on MST)

2. Leave of absence was granted to Dr Bidita Khandelwal, Director, DoR: SMU & Dr Keerthilatha M Pai, Controller of Examination & Director (Quality Assurance & Reputations): SMU



3. Vice Chancellor began the meeting with updates on the latest news & achievements of SMU and its constituent units. He also apprised the house about the COVID status of the state & SMU.

No. 233/SMU/REG/UMCI/ 19/2022

Date : 13 APRIL 2022

PREVIEW ON UPDATE TO THE UNIVERSITY MANAGEMENT COMMITTEE MEETING

Ser No	Agenda Point	Deliberations & Decisions	Responsibility & Timelines																																																																									
1.	Finance	<p>SFO presented the revenue & expenditure details for the month of June 2022 with EBITDA going up to Rs 8.28 Cr as compared to budgeted Rs 6.06 Cr.</p> <table border="1"> <thead> <tr> <th colspan="5">Finance</th> <th>(Amt in Crs)</th> </tr> <tr> <th>Consolidated Income & Expenditure</th> <th>Actual (YTD)</th> <th>Budgeted (YTD)</th> <th>Previous Year (YTD)</th> <th>Total Budget (CFY)</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Operating Revenue</td> <td>43.46</td> <td>43.24</td> <td>41.20</td> <td>195.52</td> <td rowspan="4"> <input type="checkbox"/> Net Revenue Increase by 1% over B 23 <input type="checkbox"/> Increase in Hostel revenue of SMIT – Rs. 1.25 Cr <input type="checkbox"/> Net Hospital revenue reduced by 1.02 Cr : 11% <input type="checkbox"/> Increase in Int & Other Income by 0.36 Cr <input type="checkbox"/> Proportionate revenue considered for Grants. </td> </tr> <tr> <td>Interest & Oth Rev</td> <td>1.96</td> <td>1.59</td> <td>1.40</td> <td>6.95</td> </tr> <tr> <td>Grants GOS</td> <td>1.13</td> <td>1.13</td> <td>1.13</td> <td>4.50</td> </tr> <tr> <td>Total Revenue</td> <td>46.54</td> <td>45.96</td> <td>43.72</td> <td>206.97</td> </tr> <tr> <td>Total Expenses</td> <td>38.27</td> <td>39.90</td> <td>35.76</td> <td>164.50</td> <td rowspan="3"> <input type="checkbox"/> Expenses: Included committed exp of Rs. 3.13 Cr (including HR cost – as Increment & promotions are still due) considered in Actual YTD Jun 22 <input type="checkbox"/> Delay in execution of Building repair works due to monsoon rains. <input type="checkbox"/> Increase in EBIDTA by 4.6% over B & decrease by 0.4% over Pr. Year </td> </tr> <tr> <td>EBIDTA</td> <td>8.28</td> <td>6.06</td> <td>7.97</td> <td>42.47</td> </tr> <tr> <td>Finance Cost</td> <td>1.76</td> <td>2.02</td> <td>1.24</td> <td>8.06</td> </tr> <tr> <td>EBDTA</td> <td>6.51</td> <td>4.05</td> <td>6.73</td> <td>34.41</td> <td></td> </tr> <tr> <td>Loan Outstanding</td> <td></td> <td></td> <td></td> <td>82.62</td> <td></td> </tr> <tr> <td colspan="2">Investments</td> <td colspan="3">Amount</td> <td></td> </tr> <tr> <td>Cash in Bank</td> <td></td> <td></td> <td></td> <td>31.68</td> <td></td> </tr> </tbody> </table>	Finance					(Amt in Crs)	Consolidated Income & Expenditure	Actual (YTD)	Budgeted (YTD)	Previous Year (YTD)	Total Budget (CFY)	Remarks	Operating Revenue	43.46	43.24	41.20	195.52	<input type="checkbox"/> Net Revenue Increase by 1% over B 23 <input type="checkbox"/> Increase in Hostel revenue of SMIT – Rs. 1.25 Cr <input type="checkbox"/> Net Hospital revenue reduced by 1.02 Cr : 11% <input type="checkbox"/> Increase in Int & Other Income by 0.36 Cr <input type="checkbox"/> Proportionate revenue considered for Grants.	Interest & Oth Rev	1.96	1.59	1.40	6.95	Grants GOS	1.13	1.13	1.13	4.50	Total Revenue	46.54	45.96	43.72	206.97	Total Expenses	38.27	39.90	35.76	164.50	<input type="checkbox"/> Expenses: Included committed exp of Rs. 3.13 Cr (including HR cost – as Increment & promotions are still due) considered in Actual YTD Jun 22 <input type="checkbox"/> Delay in execution of Building repair works due to monsoon rains. <input type="checkbox"/> Increase in EBIDTA by 4.6% over B & decrease by 0.4% over Pr. Year	EBIDTA	8.28	6.06	7.97	42.47	Finance Cost	1.76	2.02	1.24	8.06	EBDTA	6.51	4.05	6.73	34.41		Loan Outstanding				82.62		Investments		Amount				Cash in Bank				31.68		
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SFO further informed the increase of hostel revenue of SMIT for Rs 1.25 Cr, increase in interests & other income of Rs 0.36 Cr.

Cash Flow

(Amt in INR Crores)

PARTICULARS	Jun-22
Opening Balance:	56.77
<i>Investments</i>	-
<i>Bank A/c</i>	56.77
Add, Inflow / Receipts	5.87
<i>Fees Collections & Others: SMIMS, SMIT & SMU</i>	3.78
<i>Hospital Collection</i>	2.09
Less, Outflow / Payment	30.96
<i>Operating Expenses (Includes PY Provision)</i>	13.22
<i>Capital Expenses</i>	0.88
<i>Loan Repayments</i>	0.59
<i>Finance / Interest Payment</i>	0.64
<i>Student Mess Deposit - Payment of Mess Bill</i>	0.64
<i>Refund MAGE Deposit</i>	15.00
Closing Balance	31.68

Actionable:

Mr Somnath Das suggested not to include the deferment amount into savings for EBIDITA reflection. He suggested for separate head of savings, deferment & unutilized.

SFO



1. HR

Head, HR: SMU presented the overall HR status and the update on recruitment based on NMC compliance.

Human Resources							(Amt in Crs)
Human Resources - SMU			Count	Cost (Cr) Annualized	Qualifications (Teaching / Residents)		Count
Regular							
Teaching		345	44.50	PhDs		106	
Teaching (STNMH) *		50	1.04	Other Terminal Degrees		326	
Residents		131	9.09	Others		134	
Residents (STNMH) *		32	0.43	Total		566	
Non-Teaching (with STNMH)		818	28.12				
Non-Teaching(outsourced)		682	10.54				
TOTAL		2058	93.72				
Payroll Cost: Budgeted vs Actual YTD June 2022							
Unit	Budgeted (Cr)	Actual (Cr)	Non Teaching Staff Bifurcation	Institutions	Hospital	Total	
SMU	0.72	0.69	Regular	307	511	818	
SMIT	7.32	6.55	Outsourced	352	330	682	
SMIMS (STNMH)	9.41	8.63	Total	659	841	1500	
CRH	5.14	4.67					
DDE	0.25	0.16					
Total	22.84	20.70					

Head, HR: SMU informed about the faculty status at SMIMS based on NMC renewal inspection scheduled in the month of August 2022.

Recruitment Updates						
For 150 1st Renewal (Inspection expected in Aug-2022)						
	Required	In SMIMS	In STNMH	Total	Deficiency (To recruit)	% Deficiency
Faculty	118	90	24	114	4	3%
SR	69	53	14	67	2	3%
Total	187	143	38	181	6	3%
To be recruited						
Department	Professor	Assoc Professor	SR			
Pathology		1				
FMT	1					
Medicine			1			
Resp Medicine			1			
Orthopedics	1					
Emergency Med	1					
Total	3	1	2			



Head HR also informed that implementation of National Pension Scheme (as approved by 44th Governing Council) in all units of SMU by October 2022 and its financial implications of Rs 1.16 cr upto March 2023.

Implementation of NPS from Oct -2022

(all amount in Cr.)

- Approved in principle in 44th Governing Council Meeting on 13 Oct 2018.
- Discussion with Group President (HR & Academia) during his visit to SMU on 21 June 2022.

Unit	No: of employees	Basic Salary	NPS Contr @ 10% PM	Impact in FY: 22 -23 (From Oct-22 To Mar-23)
CRH	479	0.43	0.043	0.26
SMCON	45	0.09	0.009	0.05
SMCOP	11	0.03	0.003	0.02
SMIMS	231	0.52	0.052	0.31
SMIT	297	0.70	0.070	0.42
SMU	37	0.07	0.007	0.04
SMUDDE	8	0.02	0.002	0.01
MaGE USS	41	0.08	0.008	0.05
Total	1149	1.94	0.194	1.16

He also presented the details on minimum wage notification from the Government of Sikkim on 11 July 2022 and its impact on SMU.



Envisaged Minimum Wage Revision

(all amount in Cr.)

➤ Department of Labour, Govt of Sikkim Notification dated 11 July 2022, published in Sikkim Govt Gazette, Extraordinary

➤ Proposal on revision of daily minimum wage rates:

Category	Existing rate (daily wages)	Proposed rate (daily wages)
Unskilled	300	500
Semi-Skilled	320	520
Skilled	335	535
Highly-skilled	365	565

GoS has sought suggestions, objections, views & comments within 60 days in writing to the Labour Department, GoS from the date of the publication of the Notification before its final official Gazette Notification being promulgated

Overall Impact on Manpower Cost – FY: 22-23

Impact	Incremental impact (In Cr)	% of increase
Impact of Salary increment	2.20	2.7%
Impact of NPS (from Oct-22)	1.16	1.4%
Impact of envisaged Minimum Wage Revision (from Sept-22)	3.59	34%
Overall impact on Manpower Cost	6.95	7.5%

On query by Mr Somnath Das on representation to be made to GoS on the matter of minimum wage implementation, VC informed about the



loss of credibility amongst our employees with such representation considering the PPP model and aspirations of SMU employees. Giving representation to the Government prior to the Government notification is not considered prudent as it was publicly announced by HCM on 01 May 2022 on Labour Day. Gazette notification by GoS was issued only on 11 July 2022. VC also informed about the announcement by Hon'ble CM at SMU on 12 June 2022 where he told the University employees about the implementation. He further added that not implementing the proposal would have severe backlash, loss of credibility and discordant employer human resource relations which are fundamental to existential reality.

Mr Somnath Das advised Head, HR for statutory based HR requirement to be presented in the next UMC.

On query by CFO on insourcing of employees, VC informed that the exercise is underway and would be completed & presented to UMC by the end of this month. Mr Nishith & Mr Somnath suggested for a comprehensive analysis on insourcing including fitment cost and also as per the compliance with the statutory requirements.



Director: SMIT
Head, HR

05 August 22

3. CRH

MS: CRH presented the status of IP & OP data and their daily average upto June 2022. COVID related IP & OP are presented separately month wise since beginning from April 2021.

Central Referral Hospital													
IP NUMBERS ABSOLUTE (without Covid)													
FY	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL
2019-2020	1638	1698	1563	2106	1928	1712	1529	1413	1285	1227	1131	1267	18597
2020-2021	968	1228	1612	1554	1307	1208	1006	954	895	841	835	935	13343
2021-2022	899	612	647	909	932	1136	1168	1059	1028	755	738	1109	10992
2022-2023	1353	1225	1187										3765
IP AVERAGE OCCUPANCY													
FY	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL
2019-2020	45%	49%	47%	61%	51%	48%	37%	39%	33%	34%	37%	33%	43%
2020-2021	28%	33%	47%	42%	38%	30%	23%	23%	21%	20%	25%	25%	30%
2021-2022	22%	22%	20%	25%	27%	32%	28%	25%	23%	19%	21%	30%	25%
2022-2023	35%	29%	31%										32%
OP NUMBERS: (without Covid)													
FY	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL
2019-2020	17,893	19,714	17,835	20,797	20,441	17,888	13,982	16,347	12,606	13,028	16,159	13,217	1,99,907
2020-2021	7,550	13,625	16,340	12,609	8,739	7,710	8,435	8,311	8,915	9,189	9,798	12,649	1,23,770
2021-2022	10,213	4,515	6,762	9,988	10,518	11,648	9,533	10,731	10,501	8,559	9,537	12,898	1,15,403
2022-2023	14,212	13,949	13,844										42,005
Average daily OPD in June '21 = 225.40													
Average daily OPD in June '22 = 461.47													
FY	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL
Covid IP No. 21-22	10	222	145	112	65	33	36	19	9	74	40	4	769
Covid IP Nos. 22-23	3	-	11	-	-	-	-	-	-	-	-	-	14
Covid OP Nos. 20-21	-	-	-	-	-	-	-	-	327	417	409	2881	4,034
Covid OP Nos. 21-22	5,125	2,050	1,216	1,320	1,582	1,323	926	688	643	1,170	812	463	17,318
Covid OP Nos. 22-23	181	157	480										818

Period	Revenue from OP & IP Services (Excluding COVID Revenue)	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (JUN)	92.17	375.63
2022-23 (JUN)	224.99 59%	618.98 39%
2022-23 (MAY)	186.16	393.99
Period	Revenue from Pharmacy	
2021-22 (JUN)	96.84	310.77
2022-23 (JUN)	125.55 23%	351.54 12%
2022-23 (MAY)	104.58	225.99

Period	Revenue from OP & IP Services (COVID REVENUE & REVENUE from COVID VACCINATION)	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (JUN)	125.05	326.88
2022-23 (JUN)	6.63	15.09
2022-23 (MAY)	2.74	8.46
Period	Revenue from Pharmacy	
2021-22 (JUN)	120.27	120.27
2022-23 (JUN)	0.62	2.61
2022-23 (MAY)	1.17	1.99



As informed during the previous UMC, MS presented the status of minor & major surgeries carried out at CRH since 2019.

Month-wise Major & Minor Surgeries

MAJOR SURGERIES													
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	125	149	169	134	181	158	221	176	156	114	217	216	2016
2020	234	212	168	112	146	205	224	180	219	165	169	121	2155
2021	163	190	169	137	90	102	191	221	266	207	248	261	2245
2022	177	211	191	256	251	235							1321

MINOR SURGERIES													
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	1338	1410	1723	1447	1209	2158	2584	2393	2189	1863	2396	1886	22596
2020	1873	2054	1485	1129	1234	2077	1885	1277	1330	1278	1243	1560	18425
2021	1544	1464	1584	1021	557	891	1407	1652	2086	1551	1579	1390	16726
2022	1508	1792	2451	2604	1838								10193

He further presented the status of the free bed occupancy at CRH beginning from April 2021 to June 2022.

Free Beds Utilization

Month	No. of Discharges	TLOS	Total Billed Amount	Cost Debt To SMIMS	Date	Opening Balance	admission	Discharge	% Occupancy
			(In Rs.)	(IP 41% - Pharmacy Portion 50%)					
			(LAKHS)	(In Rs.) (LAKHS)					
			A	B					
Apr-21	61	386	5.74	2.49	01-06-2022	36	9	8	24%
May-21	7	65	1.54	0.65	02-06-2022	37	6	8	24%
Jun-21	14	204	2.49	1.14	03-06-2022	37	9	10	24%
Jul-21	53	568	6.07	2.61	04-06-2022	36	0	6	20%
Aug-21	37	292	8.16	3.57	05-06-2022	30	4	4	20%
Sep-21	80	499	9.88	4.42	06-06-2022	30	5	5	20%
Oct-21	133	689	14.7	6.52	07-06-2022	30	7	9	19%
Nov-21	79	305	14.5	6.5	08-06-2022	28	6	9	17%
Dec-21	66	479	12	5.41	09-06-2022	25	11	5	16%
Jan-22	48	344	8.78	4.04	10-06-2022	28	7	10	17%
Feb-22	85	713	13.2	6.02	11-06-2022	25	2	5	15%
Mar-22	480	2661	74.57	34.01	12-06-2022	22	1	7	11%
Apr-22	510	2409	76	34.6	13-06-2022	16	1	5	6%
May-22	321	1573	54.1	24.9	14-06-2022	9	7	8	4%
Jun-22	250	1387	36.3	16.8	15-06-2022	8	6	7	6%
					16-06-2022	9	10	12	5%
					17-06-2022	7	8	4	7%
					18-06-2022	11	2	4	6%
					19-06-2022	9	5	3	7%
					20-06-2022	11	15	4	15%
					21-06-2022	22	10	8	16%
					22-06-2022	24	14	11	18%
					23-06-2022	27	9	10	17%
					24-06-2022	26	12	11	18%
					25-06-2022	27	5	13	14%
					26-06-2022	19	2	5	11%
					27-06-2022	16	17	10	15%
					28-06-2022	23	38	7	46%
					29-06-2022	54	19	19	36%
					30-06-2022	45	5	14	24%
					TOTAL		250		



4. Major Projects Head, General Services presented the status of major projects underway at SMU, SMIMS & SMIT.

Major Projects : SMIMS & CRH Campus

Project/ Area of work	Estimated/ Sanctioned Amount in Cr.	Target completion	% Physical Progress	Financial Progress- Amount spent in Lakh	Remarks
Renovation & modification of ICUs & Dialysis units	3.80	6 months	Nil	Nil	Scope Revised. Consultancy Contract being retendered
Academic cum Sports block	25	3 years	Nil	Nil	Work Oder for consultancy contract placed on 20 Jun 22. Initial Survey by Consultant under progress



Major Projects : SMIT Campus

Project/ Area of work	Estimated/ Sanctioned Amount in Lakh	Target completion	% Physical Progress	Financial Progress Amount spent in Lakh	Remarks
Elevator For Old R Quarter	20.00	31 Jul 22	Nil	4.17	Order Placed. Advance payment processed
Addition /Alteration of Admission Cell	13.00*	31 Jul 22	60	Nil	Work in progress
Addition/Alteration of Seminar Hall	12.00	31 Jul 22	70	Nil	Work in progress
Creation of Infrastructure for Dept of AI&DS at SMIT	12.50	31 Aug 22	10		Order for Civil Works and HVAC Placed


VC & Head, GS informed that details of projects are being shared for advise from Mr Abhay Jain.

Mr Somnath Das suggested to update the progress on major projects in subsequent UMCs. He further suggested to share the rate obtained for elevator for SMIT campus & HVAC system.




Head, GS
05 August

DELIBERATIONS ON FRESH AGENDA POINTS AND DECISION: 19TH UNIVERSITY MANAGEMENT COMMITTEE

Ser No	Agenda Point	Deliberations & Decisions	Responsibility & Timelines
1.	<p>✓ Background: GoS letter no. GoS/ SBTE/ 2021/105/ 1902; dated 01 July 2022 seeking report on NFC/ AICTE recommendations on fee structures.</p> <p>✓ Approved fee structure of SMIT for academic session 2022 - 23 and analysis based on the AICTE Sub-Committee report is in Annexure.</p>	<p>Director: SMIT informed the existing and after effect fee status of SMIT on implementation of recommendation of fee by AICTE/ NFC (National Fee Commission). He informed that there will be around Rs 22.0 Cr deficit in revenue on implementation of the AICTE/ NFC recommendation.</p> <p>Registrar: SMU informed about the communication sent to Mr Somnath Das for his valuable guidance/ suggestions. He also informed that GoS sought the input in this regard by 11 July 2022 which SMU responded with generic reply.</p> <p>VC sought advise from the UMC and Mr Somnath suggested for a separate internal discussion on AICTE & NMC governed regulated courses prior to convening of fee determination committee.</p>	<p>Director: SMIT</p> <p>SFO</p> <p><u>By 23 July 2022</u></p> 

With no other agenda, the meeting concluded.


 Registrar: SMU
 REGISTRAR
 SIKKIM MANIPAL UNIVERSITY
 5TH MILE, TADONG
 SIKKIM-737102