MINUTES OF MEETING 18TH UNIVERSITY MANAGEMENT COMMITTEE (UMC) 17 JUNE 2022 (FRIDAY)

- 1. 18TH University Management Committee (UMC) was held on 17 June 2022 (Friday) in the Conference Hall, Level III SMIMS Building. The following members and invitees attended the meeting:
 - a) Lt. Gen (Dr.) Rajan S. Grewal, Vice Chancellor, SMU
 - b) Mr. Nishith Mohanty, Group President (Academia & HR): MEMG (Joined on MST)
 - c) Mr. Somnath Das, Group Executive Vice President: MEMG (Joined on MST)
 - d) Mr. Rajesh Moorti, CFO: MEMG (Joined on MST)
 - e) Registrar, SMU
 - f) Dr. Murlidhar V Pai, Dean: SMIMS
 - g) Dr. G.L Sharma, Director: SMIT (Joined on MST)
 - h) Dr. Gogesh Verma, MS: CRH
 - i) Dr. Bidita Khandelwal, Director, DoR (Joined on MST)
 - j) Mr. SV Ravi Sankar, SFO: SMU
 - k) Mr. Anand Ruhela, Head, IT: SMU
 - 1) Col. Virender Yadav, Head, GS: SMU -
 - m) Dr. Keerthilatha M Pai, Controller of Examination & Director Quality(Assurance&Reputation)
 - n) Mr. Subramanium Balakrishnan, Head, HR: SMU
 - o) Mr. Premendra Mani Pradhan, Dy.Registrar (QA & Compliance):SMU
 - p) Dr. Gopal Thapa, Dy. Registrar (A&A)
 - Vice Chancellor welcomed all the members and began the meeting with the introduction
 of Dr Keerthilatha M Pai who joined SMU as the Controller of Examinations & Director,
 Quality Assurances & Reputations: SMU, with effect from 01 June 2022



PREVIEW OF UPDATE TO THE UNIVERSITY MANAGEMENT COMMITTEE MEETING

S. No	Agenda Point	Deliberations & Decisions	Respon- sibility Timeline	&
1	SMU Media Coverage	SMU: Media Coverage Upgrading Slakim healthcare sector both at infrastructure and unanprover fronts; CM Infrastr		
		Vice Chancellor informed the house about the Felicitation program of Hon'ble Chief Minister of Sikkim, held on 12 Jan 2022. Hon'ble Chief Minister expressed his profuse happiness, gratitude and appreciated the work done by SMU, particularly SMIMS and CRH. This appreciation was also conveyed by the Secretariat of Hon'ble Chief Minister. He further informed the house that the program was widely covered by both print, digital and social media in Hindi, English and Nepali languages.		
		 He further updated the UMC on the following: The awards won by SMCON student in intercollege competition. SMIT organised cycling event on World Cycle Day. Joining of New Consultant Cardiologist at Central Referral Hospital (CRH) w.e.f 1 June 2022 and provided all the necessary support for function on his full capacity. SMU organized IPR awareness program in collaboration with Kolkota, IPO. 		

Councildated lecome	Artual	Bulgeted	TO WALLEY	The second	THE RESERVE THE PROPERTY OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COL
& Papradiere	מדיי	Orm	Freshous Strar (VIII)	Bodyri (CFV	Remarks
Operating Revenue	30.33	30,93	27.64	195.52	Decrease in CRIII revenue by Rs. 103.45 Lakhs (IP- 70.78,
Interest &Oth Rev	1.26	1.06	0.90	6.95	OP-7.85, SMSS -10.70 & phanmey 13.06) Additional Revenue from Hostel; SMIT Rs. 40.95 Lakhs
Grants GoS	0.75	0.75	0.75	4.50	Proportionate revenue considered for Grants.
Total Revenue	32.34	32.74	29.30	206.97	Cl. p. 1. Ap. db. at but but but bent Dr. 120 cr
Total Expenses	26.13	28.43	23.08	164,50	(U&S) by Rs. 115.32 Laklis, Academic Exp by Rs. 71.13
EBITDA	6.04	4.31	6.21	42.47	Lakha & others 91.05 Lakha.
Finance Cost	1.16	1.34	0.82	8.06	Increase in EBIDTA by approx Rs.3.50 or due to unspendence expenses.
EBTDA	4.88	2.96	5.39	34.41	
Loan Outstanding		The state of the s	PER D	83.18	THE PARTY OF THE P

Investments Amount

Cash in Bank

56.77

SFO presented the revenue & expenditure details as on May 2022 with EBITDA of Rs 6.04 against budgeted Rs 4.31 Crs.

He informed the house that there is decrease in CRH revenue by Rs 103.45 Lakhs and the grants from the Sikkim Government has not been credited to SMU account.

Vice Chancellor informed that the matter of recoverable / grants / receivables from Govt. of Sikkim has been brought to the notice of Hon'ble Chief Minister, Health Minister, Chief Secretary, Principal Secretary Education and Health Secretary, Govt. of Sikkim.

Vice Chancellor informed that the issue is being reiterated to all concerned in Government of Sikkim for the early release of grant & recoverables.

	PARTICULARS	May-22
Opening Balar		61.60
Investments		
Bank A/c		61.60
Add, Inflow /	Receipts	8.47
Fees Collectio	6.00	
Hospital Colle	ction	2.46
Less, Outflow	/ Payment	13.30
Operating & C	apital Expenses (Includes PY Provision)	12.73
Finance / Inte	rest Payment	0.57
Closing Balanc		56.77

SFO informed the house that the closing balance as on May 22 is Rs 56.77 Crore.



	Hu	man	Resour	ces (Amt in	Crs)		
Human Resources		Count	Cost (Cr) Appualized	•	lifications ng / Residents)		Comil
Teaching	Regular	346	43.98		THE RESERVE TO SERVE	THE REAL PROPERTY IS	407
Teaching (STNMII) *	Teaching (STNMII) *		1.06			107	
Residents	Mark Charles	132	9.09		W. W. S. W.	346	
Residents (STNMII) *		32	0.43	Other To			
Non-Teaching (with STN	МН)	814	27.84			211	
Non-Teaching(outsource	(b)	685	10.53		Total		664
TOTAL	STATE OF STA	2060					
Payroll Cost: Budg	geted vs Ac	tual YTI	May 2022				
Unit	Bud	goted	Actual	Non Teaching Staff Difurcation	Institutions	Hospital	Tota
SMU	0.	49	0.44	ON THE RESIDENCE AND ADDRESS OF THE PARTY OF		22232	
SMIT	5.	00	4.41	Regular	305	509	814
SMIMS (STNMH)	6.	72	5.71	Outsourced	351	334	685
CRH	3.	45	3.12	Outsourceu	331		0 100000
DDE	0.	.16	0.11	Total	656	843	149
Data		.82	13.79	TO THE PARTY OF TH			6 2000

HR Head presented the current human resourece of the university.

RECRUITMENT UPDATES

	For 150	1st Renewal	(Inspectio	n expecte	ed in Aug 2022)	
	Required	In SMIMS	lo de	Total	Deficiency (To recruit)	% Deficiency
Faculty	118	89	24	113	5	4%
SR	69	53	14	67	2	3%
Total Staff	187	142	38	180	7	4%

	BALANCE REQU	REMENT	
Department	Professor	Assoc Prof	SR
Pathology		1	
FMT	1		
Medicine			1
Resp Medicine		The second of the second	1
Orthopaedics			
Ophthalmology	1		
Emergency Med	1		A company of California Date
Total	4	1	2

HR Head presented overall HR status of SMU & the recruitment status and informed the house that the deficiency is less than 4% in faculty.

	NMC RE	QUIREM	ENT150	LST RENE	TAIN		CURRE	NT STRE	NGTH		THE REAL PROPERTY.		DEFICE		-
Department	Professor	Astoc	Asst	Total	SR	Professor	Assoc	Aust Prof	Total faculty	sa	Professor	Prof	Prof	Total faculty	SR
natomy	1	1	3	5	15	1	1	3	5	5	0	0	0	0	0
hysiology	i	1 1	3	8	1 3	1	1	3	5	3	0	0	0	0	0
to Chemistry	1	1	2	4	4	1	1	2		4	0	0	0	0	0
harmacology	1	2	3	6	4	1	2	3	6	4	0	0	0	0	0
athology	The second		4		6	1	3	4 -		6	0	10 484	0	19/A (30)	0
Machiology		1	3	5	4	1	1	3	5	4	0	0	0	0	0
MT		1	1	3	3	0	1	1	2	13	1812.000	0	0		0
Community Medicine		2	4	7	4	1	2		7	4	0	0	0	0	0
Medidne	100	1	7	12	4	1	4	7	12	3	0	0	0	0	33.8
tespiratory Medicine	0	1	1	1 2	11	0	1	1	2	0	0	0	0	. 0	223
Dermatology	0	1	1	2	1	0	1 1	1	2	1	0	0	0	0	0
sychiatry	1	1	1	100	1	1	1	1	3	1	0	0	0	0	0
Paediatrics	100	1 2	3		1 2	1 1	2	3	6	2	0	0	0	0	0
Sand Architecture Village	1	4	7	12	14	1	4	7	12	4	0	0	0	0	0
Orthopsedics	1	1 2	3		12	0	2	3	5	1 2	The sale	0	0	1	0
Ophthalmology	1	1	1	3	1	0	1	1	2	1	1000 000	0	0		0
HT	1	1	1	,	1	1	1	1	3	1	0	0	0	0	0
OBG		1 2	1 3	6	2	1	2	3		1 2	0	0	, 0	0	0
Anaesthesia		3	5	9	4	1	1 3	5	9	4	0	0	0	0	0
		2	2	5	3	1	1 2	1 2		1 3	0	0	0	0	0
Radiology	i	1	1	2	1	0	1 1	1	2	1	0	0	0	0	0
Denial Emergency Medidne	1	1	1 1	9	9	0	1	1	1 2	9	130 100	0	1 0	1	0
Tetal	19	39	60	118	69	15	38	60	113	67	新州西省 生物	1 1	. 0	11772 600	39

Deam, SMIMS informed the UMC that recently SMIMS has appointed a Professor in Ophthalmology on 16 June 2022 who is joining on 1 July 2022. SMIMS likely to get SR in medicine also. He further informed that as suggested by Mr. Somnath Das, SMIMS is appointing 3 tutors for cushioning purpose in Anatomy and Pharmacology.

Dean, SMIMS, Head HR

4 Admission status

- SMIT
- SMIMS
- H&SS

	Final Admission Status 2021 as on Dec 31, 2021						Admission Status 2021 as on June 16, 2021			Admission Status 2022 as on June 16, 2022			
COURSES	No of Applicati	1 Year Offline Aduls s lo ns	Lateral/ Transfer Admission	MET Adruts s to us	Total No. of Admissio	Approve d Intake	No. of Applications	No. of Provisional / Confirm Admissions	Approved Intuke/ Duget	No, of Application	No. of Provisional Confirm Admissions		
B.TECH + B.TECH LE	1550	325	45	47	417	654	980	158	654 / 475	905	154		
OTHER COURSES	825	302	0	0	302	375	410	34	415/300	390	40		
GRAND TOTAL	2375	627	45	47	719	1029	1390	192	1069 /775	1295	194		

Director, SMIT presented the current status of admission and informed that the comparative statistics of of admission year 21 & 22 shows that there is slightly low application as compared to last year. He further infomed that July – August is peak month. Hence, SMIT is expecting more number of application during this period.

Market	ing & Promotional Acti	ivities: Admission 2022
Activities	Particulars	Status
Consultant Tie Up	Building network	Consultants tie ups are in progress. Huge Consultancy cost involved
TV Advertisement (L- band & 20 Second Video)	Advertisements in News Channel	Northeast: News live and North East live is active from February - April. NDTV: During 'Prime Time Show' from April (for 1 month).
Conduct of JEE Exam at SMIT	Centre Finalization is in progress	Approx. 200+ applicants (across hills) may appear in JEE exam at SMIT.
Nepal & Bangladesh	Marketing Activities are in progress	Till date approx. 21 Paid applications and 08 B Tech Admission received
Third party Social media handles	Promotion of SMIT information	At WB, Assam, Bihar, Jharkhand, Sikkim, UP and Delhi.

Particulars	No.	Revenue	Expenditures			
Course	Course Duration (y)	Fee (P.A)	Scholarship @ 30% P.A.	Consultant Charges (One Time @ 30%)		
B Tech	I	2,60,000	78,000			
		2,60,000	78,000	80,000		
(Core Engineering Branches)	Ш	2,60,000	78,000	80,000		
Dianches	IV	2,60,000	78,000			
	Grand Total	10,40,000	3,12,000	80,000		
Net Revenue /	Per Student	6,48,000	62% Revenue	: 38% Expenditure		

[·] Scholarship and Consultancy Changes are take on higher side

On foreign students admission, Director informed that SMIT is giving direct admission to students from Nepal, Bhutan and Bangladesh. He further informed that SMIT wishes to provide some scholarship to students from these countries. He emphasized on the need of having a term the consultancy group and

presented the financial implicaton per student to the house.

Mr. Somnath Das, Group Executive Vice President :MEMG suggested Director to contact Mr. Pankaj in Nepal for the consultancy.

Scholarship to Meritorious Candidates

 It is proposed that Existing Scholarship of B Tech may be extended to selected courses to attract and retain more no. of meritorious students:

Existing Scholarship for B Tech	Qualifying Exam (%)	Scholarship Offered (on Course fee)	Proposed to extend for	
Qualifying Exam (PCM	80% to 84.99%	10%	BBA	
Subjects) Marks	85% to 89.99%	20%	MBA BCA MCA	
	90% Above	30%		

On prividing scholarship, Vice Chancellor informed members that merit based, case to case bases consideration of shcolarhip would be undertaken saperately.

	Finel Admissi	ion Status 2 March 2022	Simple and Country of the State	Admission	Status as on 2021	16 th June	Admission Status 2022 as on 16 th June 2022			
NAME OF COURSE	No of Applications	Approved lotake	Total No. of Admissions	Approved Intake	No of Applications	Provisional Confirm Admissions	Approved Intake/	No of Applications	Total No of Admission	
MD/MS	180	31	25	31	12		31	42		
MBBS	1417	150	150	150	95		150	413	第三国际	
MSc. Nursing	50	25	24	25	36		25	16		
BSc. Nursing	290	100	97	100	83		100	103		
MPT	56	15	15	15	37		15	26	被認識	
BPT	130	50	39	50	28		40	31		
M.Sc. Med Blotech	29	20	20	20	09		24	11		
B.Sc. Med Biotech	116	20	24	24	22		24	35		
Dip. in Medical Blotech		-	-	•			10			
Cert. Course in Medical Blotech		-	-	•	-		10	04		
MHA	50	15	10	15	12	JOHNSON	15	14		
Paramedical	60	36	13	36	13	- JAN 1988	24	65	100000	
TOTAL	2378	462	417	462	347		468	804		

Dean presented SMIMS medical and paramedical admission updates. He informed MD/MS results are declared and SMIMS is contacting all the applicants who applied this year as well as those those who applied last year also. The admission fee has also been reduced this year. Hence he is expecting to fill all the MD/MS seats.

Dean further informed the members about the introduction of Diploma and Cerificate course in Medical Biotech.

Comparing admission data of 2021&2022, Dean infomed the house that the application received for the current year till date may be less but every day SMIMS is receiving new application and hope to have good number of applications for MBBS admission.

"Me Tadong"

Director,
Admission
Chairman,
SMIT

Dean,
SMIMS
Admission
Team,
SMIMS

	Final Ad	Imission Sta	tus 2021	Admissi	on Status 202 16, 2021	Control of the Contro	Admission Status 2022 as on June 16, 2022 (Excluding Withdrawals)		
COURSES	Approved Intake	No of Application	Total No. of	Approved	NAMES OF STREET	No of Provisional	Approved Intake	No of Applications	No of Provisional
BA	60	300	59	60	108	04	60	79	05
MA	60	244	66	60	55	03	60	40	05
B.COM	60	155	34	60	51	01	45	29	04
Tr con	40	92	27	40	20	01	40	12	04
GRAND TOTAL	220	791	186	220	234	09	205	160	18

DDE Highlights

Result Declared: 15th June 2022, 239 students passed

Fall 2021 Session: 27 students re-registered till date. Last Date: 31st July, 2022

Registrar, SMU presented HSS admission status and informed the members that 160 applications have been received so far for admisson in various courses offered by Dept. of Social Sciences and Humanities. 18 candidates have already taken provisional admission.

Mr. Somnath Das, Group Executive Vice President: MEMG requested for the preparation of NEP Implementation Booklet containing the action plan for the implementation of NEP 2020 over a period of five years. This booklet can be a value proposition during NAAC visit.

Director, SMIT, HoIs, HoUs NEP Cell 21 Jul 22

Director, SMIT informed that the NEP brochure will be completed by July 2022.



							Ce	nti	al	Rei	(er	ra	IE	losp	ital		
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H-101	115	13%	1100	415	MA	100	11%	20%	11%	20%	164	- I	111.	34%	2021-22 QLAN	130.88	213.91
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MS, CRH presentated CRH IP/OP status. He imformed the house that there is decline in revenue generation at CRH.

MS CRH, HO CRH 16 Jul 22

Mr. Somnath Das, Group Executive Vice President: MEMG suggested MS to have a four quadrant analysis of status of CRH with the parameters, Minor Surgery, Major Surgery, clinical and non-clinical admission and IP/OP and analyze the requirement of CRH.

F	REE BED	SUTI	LIZATIO	Free Beds StatisticsLatte: 2						
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THE PERSON NAMED IN			Total Billed	Cost Debit	01-05-2022	6.1	5	7	61	1
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Month	Discharges	1200	(In Rs.) (LAKHS)	UP 41% + Pharmacy	04-04-2022	49	17	0	17	- Annel
				Portion 50%)	05-05-2022	57	11	16	52	-
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-	A	В	C		08-05-2022	45	2	1	42	1
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May-21	7	65	CONTRACTOR AND AND ADDRESS OF THE PARTY AND AD	THE RESOURCE THE PURISH SHADOW HE	10-64-2022	44	5	6	-43	
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Aug-21	37	292	8.16	3.57	16-05-2022	36	7	0	43	COL SECURIO
Sep-21	80	499	9.88	4.42	17-05-2022	43	19	4	57	
Oct-21	133	689-	14.65	6.52	18-05-2022	57	36	7	86	1 40
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Nov-21	79	305	14.50	6.50	20-64-2022	92	6	20	78	
Dec-21	66	479	11.98	5.41	21-05-2022	78	-	19	64	+-
the party of the p	THE RESIDENCE OF THE PARTY OF T	The residence of the same	A ATTACABLE STATE OF THE PARTY	Contract of the Line of the last of the la	23-04-2022	4	14	12	66	-
Jan-22	48	344	8.78	4.04	24-05-2023	66	14	6	72	+
Feb-22	8.5	713	13.23	6.02	15-05-2022	72	14	10	76	-
IN PROPERTY AND PERSONS	September of the Print, Scientist Contraction to Linear	of Properties of the Properties on	-	The party of the p	26-05-2022	76	5	16	65	0 023
Mar -22	480	2661	74.57	34.01	27-03-2022	65		12	61	
April -22	510	2409	76.01	34.61	28-05-2022	61	1_1_	14	54	-
		100000000000000000000000000000000000000	Service Control of		29-05-2022	54	1 1	12	45	+-
				1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	30-05-2022	45	16	15	46	
May -22	321	1,573	54.14	24.98	AVERAGE	36	10	19	36	

MS CRH presented Free beds utilization and expressed his concern on free beds occupancy. He informed the house that all the measures have been taken care to increase the free beds occupancy.

VC informed the house that in Town Hall meeting held on 16 June 2022, the concerns of low bed occupancy were highlighted and requested proactive involvement of all stakeholders to augment bed occupancy & overall CRH revival.

MS CRH, HO CRH 23 Jul 22



Mr. Nishith Mohanty, Group President (Academia & HR):MEMG suggested for a professional consultant for analysis of CRH data to know its weakness and propose marketing strategies to increase the patient flow.

In response MS informed that a Consultant has been hired and he will be developing marketing strategies to revamp CRH.

Mr. Nishith Mohanty, Group President (Academia & HR):MEMG requested to share the questionaire that would be used by Consultant and the possible outcome of the questionaire.



NAAC Preparation	On NAAC, VC informed that an elaborate discussion was held	
1 reparation	with Dr. Manoj on NAAC visit preparation and intra MEMG Peer Review in July 2022.	
		Hols, HOOs,
	Mr. Somnath Das, Group Executive Vice President: MEMG requested VC to contact NAAC preparation team from MAHE and	HoUs,
	discuss lessons learnt & shortcomings observed during the visit	DR(QA) 15 Jul 22
	and work accordingly. He suggested the house to look into	THE RESERVE OF THE PARTY OF THE
	following four issues carefully:	
	a) Faculty profile specially Engineering & SMIMS	
	b) PhD uplated list with currently PhD degree awardees.	
	c) Publication Scopus, Sci or indexed journals of repute as per engineering & medical body.	
	d) Publications which are predatory be identified.	
	e) Proper documentation of all the necessary documents	
	He further informed to be thorough with the objective of the	
	department, institution and university.	
	Vice Chancellor informed that HoIs, HoUs and all stakeholders	
	have been briefed regarding NAAC updates / requirements and	

DELIBERATIONS ON FRESH AGENDA POINTS AND DECISION: 18TH UNIVERSITY MANAGEMENT COMMITTEE

faculty, staff and students.

S.No	Agenda Point	Deliberations and Discussion	Responsib ility & Timeline
	 Ref: 10th, 11th & 12th UMC Meetings: Dean SMIMS will present the reviewed CRH Revival Strategies as per the suggestion of 11th & 12th UMC meetings with status 	Dean SMIMS informed the house that a Committee was formed last September to draft strategies for the revival of CRH patient inflow. As per the decision by the committee a polyclinic was created to cater the need of patients beyond 5PM. The idea was also to stop consultants from private practice. However, private practice is not fully stopped, he informed. After a series of discussion with consultants, they have agreed to see patients at polyclinic for three days. Mr. Somnath Das, Group Executive Vice President: MEMG informed that number of OP in polyclinic matters and the number of	

		conversions of OP to IP should be monitored. He further said that there should be statistics of OP patient profile who were converted to IP from the polyclinic.	
		Dean informed that the data is with Operation head and will be make available to the management.	MS CRH, HO CRH
		On Multispecialty Hospital, Dean informed that, out one consultant has joined Cardio Department and is working towards appointment of consultant in other department of the Multispecialty hospital.	15 Jul 222
		Mr. Somnath Das, Group Executive Vice President: MEMG requested members to introspect on the same and work towards its fulfilment.	
2	• 15 October 2022 (Saturday) is confirmed for the 22 nd Annual Convocation & Board Meeting of SMU	VC informed the house about the finalization of date of 22 nd SMU CONVOCATION.	
3	• 24th MESVCC is scheduled on 05 & 06 August 2022 and will be hosted by MAHE, Bengaluru Campus, as intimated by Registrar, MAHE	VC informed about 24th MESVCC meeting schedule and the house acknowledge the same.	



4 New Appointment

- Dr Keerthilatha M Pai has joined SMU as the Controller of Examinations & Director, Quality Assurances & Reputations: SMU with effect from 01 June 2022.
- Dr Gopal Thapa, Assistant
 Professor (SG) & Deputy
 Registrar (Academics):
 SMIT is appointed as
 Deputy Registrar
 (Academics &
 Administration): SMU

The house acknowledged the new appointments.

With no other agenda, meeting concluded.

Deputy Registrar (Admin & Acad)

Dr. Gopal Thapa Deputy Registrar (Adm. & Acad.) Sikkim Manipal University 5th Mile, Tadong (Gangtok) Registrar, SMU

REGISTRAR
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