



MINUTES OF MEETING
17th UNIVERSITY MANAGEMENT COMMITTEE (UMC)
20 MAY 2022 (WEDNESDAY)

1. 17th University Management Committee (UMC) was held on 20 May 2022 (Friday) in the Conference Hall, Level III, SMIMS Building. The following members and invitees attended the meeting: -

- (a) Lt Gen (Dr) Rajan S. Grewal, Vice Chancellor: SMU
- (b) Mr. Nishith Mohanty, Group President (HR & Academia): MEMG (joined on MST)
- (c) Mr. Somnath Das, Group Executive Vice President: MEMG (joined on MST)
- (d) Mr. Rajesh Moorti, Chief Finance Officer: MEMG (joined on MST)
- (e) Dr. Murlidhar V Pai, Dean: SMIMS (joined on MST)
- (f) Dr. G L Sharma, Director: SMIT (joined on MST)
- (g) Dr. Yogesh Verma, MS: CRH
- (h) Dr. Mallikarjuna, MUJ (joined on MST)
- (i) Dr. Supratim Dutta, Dean (O): SMIMS
- (j) Mr. SV Ravi Sankar, SFO: SMU
- (k) Mr. Anand Ruhela, Head, IT: SMU
- (l) Col. Virender Yadav, Head, GS: SMU
- (m) Mr. Subramanian Balakrishnan, Head, HR: SMU
- (n) Mr. Premendra Mani Pradhan, Dy Registrar (QA & Compliance): SMU
- (o) Mr. Yogesh Choubey, Head, Operations (Officiating): CRH
- (p) Mr. Pankaj Chaturvedi, GM, Finance: MEMG (joined on MST)

2. Leave of absence was granted to Dr Bidita Khandelwal, Director, DoR: SMU

3. Vice Chancellor began the meeting with condolences on the demise of Late Dr Poornima Gurung, Tutor, Physiology: SMIMS. Thereafter, he presented the updates on the latest news of SMU and its constituent units.



PREVIEW ON UPDATE TO THE UNIVERSITY MANAGEMENT COMMITTEE MEETING

Ser No	Agenda Point	Deliberations & Decisions	Responsibility & Timelines																																																																														
1.	Finance	<p>SFO presented the revenue & expenditure details as on April 2022 with EBITDA of Rs 3.58 Cr against the budgeted Rs 1.50 Cr.</p> <table border="1" data-bbox="524 440 1733 1091"> <thead> <tr> <th colspan="6" data-bbox="943 456 1341 499">Finance (Amt in Crs)</th> </tr> <tr> <th data-bbox="528 517 741 564">Consolidated Income & Expenditure</th> <th data-bbox="752 517 824 564">Actual (YTD)</th> <th data-bbox="835 517 920 564">Budgeted (YTD)</th> <th data-bbox="931 517 1028 592">Previous Year (YTD)</th> <th data-bbox="1039 517 1200 592">Total Budget (CFY)</th> <th data-bbox="1424 517 1503 541">Remarks</th> </tr> </thead> <tbody> <tr> <td data-bbox="528 628 734 652">Operating Revenue</td> <td data-bbox="752 628 824 652">14.60</td> <td data-bbox="835 628 920 652">14.61</td> <td data-bbox="931 628 1028 652">13.25</td> <td data-bbox="1039 628 1200 652">195.52</td> <td data-bbox="1211 628 1722 671"><input type="checkbox"/> CRH Revenue drop by 16%, Rs 55.43 Lacs (net) on account of free beds</td> </tr> <tr> <td data-bbox="528 671 734 695">Interest & Oth Rev</td> <td data-bbox="752 671 824 695">0.59</td> <td data-bbox="835 671 920 695">0.53</td> <td data-bbox="931 671 1028 695">0.25</td> <td data-bbox="1039 671 1200 695">6.95</td> <td data-bbox="1211 671 1722 715"><input type="checkbox"/> Additional Revenue from Hostel; SMIT Rs.29.86 Lacs & SMIMS Rs. 15.31 Lacs.</td> </tr> <tr> <td data-bbox="528 715 674 738">Grants GOS</td> <td data-bbox="752 715 824 738">0</td> <td data-bbox="835 715 920 738">0</td> <td data-bbox="931 715 1028 738">0</td> <td data-bbox="1039 715 1200 738">4.50</td> <td></td> </tr> <tr> <td data-bbox="528 754 685 778">Total Revenue</td> <td data-bbox="752 754 824 778">15.19</td> <td data-bbox="835 754 920 778">15.14</td> <td data-bbox="931 754 1028 778">13.50</td> <td data-bbox="1039 754 1200 778">206.97</td> <td></td> </tr> <tr> <td data-bbox="528 802 689 826">Total Expenses</td> <td data-bbox="752 802 824 826">11.61</td> <td data-bbox="835 802 920 826">13.64</td> <td data-bbox="931 802 1028 826">10.24</td> <td data-bbox="1039 802 1200 826">164.50</td> <td data-bbox="1211 802 1722 845"><input type="checkbox"/> Reduced Expenditure Vs Budget by about 2.03 cr. (U&S) by Rs.76.59 Lacs.</td> </tr> <tr> <td data-bbox="528 845 629 869">EBIDTA</td> <td data-bbox="752 845 824 869">3.58</td> <td data-bbox="835 845 920 869">1.50</td> <td data-bbox="931 845 1028 869">3.25</td> <td data-bbox="1039 845 1200 869">42.47</td> <td data-bbox="1211 845 1722 888"><input type="checkbox"/> Increase in EBIDTA by approx Rs.2.08 cr due to unspent Exp enditure.</td> </tr> <tr> <td data-bbox="528 888 667 912">Finance Cost</td> <td data-bbox="752 888 824 912">0.57</td> <td data-bbox="835 888 920 912">0.67</td> <td data-bbox="931 888 1028 912">0.41</td> <td data-bbox="1039 888 1200 912">8.06</td> <td></td> </tr> <tr> <td data-bbox="528 928 622 952">EBDTA</td> <td data-bbox="752 928 824 952">3.02</td> <td data-bbox="835 928 920 952">0.83</td> <td data-bbox="931 928 1028 952">2.84</td> <td data-bbox="1039 928 1200 952">34.41</td> <td data-bbox="1211 928 1722 971">Extraordinary expenses shown separately : Budgeted Doubtful Debt in CRH.</td> </tr> <tr> <td data-bbox="528 971 712 995">Loan Outstanding</td> <td></td> <td></td> <td></td> <td data-bbox="1039 971 1200 995">83.18</td> <td></td> </tr> <tr> <td data-bbox="528 1027 748 1051">Investments</td> <td colspan="5"></td> </tr> <tr> <td data-bbox="528 1051 748 1075">Cash in Bank</td> <td colspan="4"></td> <td data-bbox="1039 1051 1200 1075">61.46</td> </tr> </tbody> </table>	Finance (Amt in Crs)						Consolidated Income & Expenditure	Actual (YTD)	Budgeted (YTD)	Previous Year (YTD)	Total Budget (CFY)	Remarks	Operating Revenue	14.60	14.61	13.25	195.52	<input type="checkbox"/> CRH Revenue drop by 16%, Rs 55.43 Lacs (net) on account of free beds	Interest & Oth Rev	0.59	0.53	0.25	6.95	<input type="checkbox"/> Additional Revenue from Hostel; SMIT Rs.29.86 Lacs & SMIMS Rs. 15.31 Lacs.	Grants GOS	0	0	0	4.50		Total Revenue	15.19	15.14	13.50	206.97		Total Expenses	11.61	13.64	10.24	164.50	<input type="checkbox"/> Reduced Expenditure Vs Budget by about 2.03 cr. (U&S) by Rs.76.59 Lacs.	EBIDTA	3.58	1.50	3.25	42.47	<input type="checkbox"/> Increase in EBIDTA by approx Rs.2.08 cr due to unspent Exp enditure.	Finance Cost	0.57	0.67	0.41	8.06		EBDTA	3.02	0.83	2.84	34.41	Extraordinary expenses shown separately : Budgeted Doubtful Debt in CRH.	Loan Outstanding				83.18		Investments						Cash in Bank					61.46	
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		<p>SFO informed about the reduction in expenses of around Rs 2.0 Cr was on manpower and utility services.</p>																																																																															



April'22

CASH FLOW

(Amt in INR Crores)

PARTICULARS	Apr-22
Opening Balance:	67.52
<i>Bank A/c</i>	67.52
Add, Inflow / Receipts	6.66
<i>Fees Collections & Others: SMIMS, SMIT & SMU</i>	4.38
<i>Hospital Collection</i>	2.28
Less, Outflow / Payment	12.58
<i>Operating & Capital Expenses (Includes PY Provision)</i>	11.99
<i>Capital Expenses</i>	-
<i>Loan Repayments</i>	-
<i>Finance / Interest Payment</i>	0.59
<i>Refund of Student Deposit: Passout</i>	-
<i>Refund MAGE Deposit</i>	-
Closing Balance	61.60

SFO also informed about the balance of Rs.61.60 Cr invested in IndusInd and YES Bank.

Minutes of 'Receivables/ Recoverables' are elucidated in Agenda Points in succeeding pages.



2. **HR**

Head, HR: SMU presented the overall HR status and the update on recruitment based on NMC compliance.

Human Resources (Amt in Crs)						
Human Resources- SMU		Count	Cost (Cr) Annualized	Qualifications (Teaching / Residents)	Count	
Regular						
Teaching		346	44.49	PhDs	107	
Teaching (STNMH) *		51	1.06			
Residents		132	9.04	Other Terminal Degrees	346	
Residents (STNMH) *		32	0.43			
Non-Teaching (with STNMH)		814	28.08	Others	210	
Non-Teaching(outsourced)		683	10.98	Total	663	
TOTAL		2058	94.08			
Payroll Cost: Budgeted vs Actual YTD APRIL 2022						
Unit	Budgeted	Actual	Non Teaching Staff Bifurcation	Institutions	Hospital	Total
SMU	24.67	22.04	Regular	306	508	814
SMIT	249.92	214.37				
SMIMS (STNMH)	335.94	286.03	Outsourced	347	336	683
CRH	172.45	156.36				
DDE	7.53	6.06	Total	653	844	1497
Total	790.51	684.86				

He further presented the faculty status at SMIMS considering 150 MBBS seats whose NMC first renewal inspection is due in August 2022.



RECRUITMENT UPDATES

Department	Professor	Associate Professor	Assistant Professor	SR	Total Requirement	Urgent Requirement	Accepted
Pharmacology			1	1	2	2	2
Pathology		1		2	3	1	1
FMT	1				1	0	0
Medicine			2	3	5	5	2
Paediatrics			1	1	2	2	1
Dermatology				1	1	0	0
Resp Medicine				1	1	0	0
Surgery		1		1	2	2	1
Orthopedics	1				1	0	0
Ophthalmology	1				1	1	0
Emergency	1		1		2	0	1
Total	4	2	5	10	21	13	8

Highlighted in red are the urgent requirement

Offer accepted

He highlighted that faculty number in Red indicates urgent recruitment required as on date and in Yellow represented the recruitment closed.

Mr Somnath Das, Group Executive Vice President: MEMG suggested to include a slide on faculty status based on statutory requirement & compliance.

Head, HR

By 06 Jun'22

3. **CRH**

MS: CRH presented the status of IP & OP data and their daily average upto April 2022. He informed about the upswing in IP data in the month of April 2022 due to provision of free beds. VC informed about the 10% lower in IP data as compared to the normal year of 2019 and emphasized on the necessity of major aggressive strategies. COVID



related IP & OP are presented separately month wise since beginning from April 2021.



Central Referral Hospital															
IP NUMBERS ABSOLUTE (without Covid)															
	APRIL	MAY	JUN E	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL		
2019-2020	1638	1698	1563	2106	1928	1712	1529	1413	1285	1227	1231	1267	18597		
2020-2021	968	1228	1612	1554	1307	1208	1006	954	895	841	835	935	13343		
2021-2022	899	612	647	909	932	1136	1168	1059	1028	755	738	1109	10992		
2022-2023	1353												1353		
IPAVERAGE OCCUPANCY															
	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL		
2019-2020	45%	49%	47%	61%	51%	48%	37%	39%	33%	34%	37%	33%	43%		
2020-2021	28%	33%	47%	42%	38%	30%	23%	23%	21%	20%	25%	25%	30%		
2021-2022	22%	22%	20%	25%	27%	32%	28%		23%	19%	21%	30%	25%		
2022-2023	35%														
OP NUMBERS: (without Covid)															
	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	YTD TOTAL		
2019-2020	17,893	19,714	17,835	20,797	20,441	17,888	13,982	16,347	12,606	13,028	16,159	13,217	1,99,907		
2020-2021	7,550	13,625	16,240	12,609	8,739	7,710	8,435	8,311	8,915	9,189	9,798	12,649	1,23,770		
2021-2022	10,213	4,515	6,762	9,988	10,518	11,648	9,533	10,731	10,501	8,559	9,537	12,898	1,15,403		
2022-2023	14,212												14,212		
Average daily OPD in Apr'21 =							340	Average daily OPD in Apr'22 =							473
FY	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD Total		
Covid IP Nos. 21-22	10	222	145	112	65	33	36	19	9	74	40	4	769		
Covid IP Nos. 22-23	3														
Covid OP Nos. 20-21									327	417	409	2881	4,034		
Covid OP Nos. 21-22	5,125	2,050	1,216	1,320	1,582	1,323	926	688	643	1,170	812	463	17,318		
Covid OP Nos. 22-23	181														

Table 1 Period	Revenue from OP & IP Services (Excluding COVID Revenue)	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (APR)	191.26	191.26
2022-23 (APR)	207.83	207.83
	8%	8%
2022-23 (MAR)	174.48	2,079.26
Table 2 Period	Revenue from OP & IP Service (COVID REVENUE & REVENUE from COVID Vaccination)	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (APR)	83.05	83.05
2022-23 (APR)	121.41	121.41
	32%	32%
2022-23 (MAR)	107.20	1,235.19
Table 2 Period	Revenue from Pharmacy	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (APR)	55.01	55.01
2022-23 (APR)	5.72	5.72
2022-23 (MAR)	19.53	699.01
Table 2 Period	Revenue from Pharmacy	
	For the Month (Rs. lakhs)	YTD (Rs. lakhs)
2021-22 (APR)	Vaccination not Started	
2022-23 (APR)	0.82	0.82
2022-23 (MAR)	1.14	216.76

He further presented the status of the free bed occupancy at CRH beginning from April 2021 to April 2022.

FREE BEDS UTILIZATION

Month	No. of Discharges	TLOS	Total Billed Amount (In Rs.) (LAKHS)	Cost Debit To SMIMS (IP 41% + Pharmacy Portion 50%) (In Rs.) (LAKHS)
	A	B	C	
Apr-21	61	386	5.74	2.49
May-21	7	65	1.54	0.65
Jun-21	14	204	2.49	1.14
Jul-21	53	568	6.07	2.61
Aug-21	37	292	8.16	3.57
Sep-21	80	499	9.88	4.42
Oct-21	133	689	14.65	6.52
Nov-21	79	305	14.50	6.50
Dec-21	66	479	11.98	5.41
Jan-22	48	344	8.78	4.04
Feb-22	85	713	13.23	6.02
Mar -22	480	2661	74.57	34.01
April -22	510	2409	76.01	34.61

DATE	No. of Patients admitted in Free Beds	Occupancy out of 150 Free Beds	% Occupied
01-04-2022	24	104	69
02-04-2022	12	82	55
03-04-2022	8	80	53
04-04-2022	24	83	55
05-04-2022	27	94	63
06-04-2022	23	89	59
07-04-2022	26	89	59
08-04-2022	14	77	51
09-04-2022	8	72	48
10-04-2022	10	76	51
11-04-2022	35	87	58
12-04-2022	27	91	61
13-04-2022	13	81	54
14-04-2022	13	73	49
15-04-2022	11	74	49
16-04-2022	17	73	49
17-04-2022	7	79	53
18-04-2022	25	82	55
19-04-2022	25	88	59
20-04-2022	23	91	61
21-04-2022	17	84	56
22-04-2022	13	78	52
23-04-2022	13	72	48
24-04-2022	7	66	44
25-04-2022	17	74	49
26-04-2022	10	74	49
27-04-2022	16	74	49
28-04-2022	12	74	49
29-04-2022	14	78	52
30-04-2022	8	70	47
	499	80	54

FREE BEDS UTILIZATION

TABLE 1

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Total	1143	7205	171.63	77.43

TABLE 2: FREE BEDS PATIENT

DATE	No. of Patients admitted in Free Beds	Occupancy out of 150 Free Beds	% Occupied
01-03-2022	15	63	42
02-03-2022	9	64	43
03-03-2022	10	59	39
04-03-2022	4	53	35
05-03-2022	10	55	37
06-03-2022	4	51	34
07-03-2022	17	65	43
08-03-2022	7	65	43
09-03-2022	14	65	43
10-03-2022	14	70	47
11-03-2022	8	60	40
12-03-2022	5	56	37
13-03-2022	5	57	38
14-03-2022	15	56	37
15-03-2022	13	60	40
16-03-2022	15	66	44
17-03-2022	7	64	43
18-03-2022	2	64	43
19-03-2022	48	102	68
20-03-2022	18	118	79
21-03-2022	45	135	90
22-03-2022	55	171	114
23-03-2022	35	149	99
24-03-2022	31	133	89
25-03-2022	4	96	64
26-03-2022	10	78	52
27-03-2022	4	73	49
28-03-2022	34	79	53
29-03-2022	18	85	57
30-03-2022	29	91	61
31-03-2022	28	103	69
Total = 519		Avg = 81	Avg = 54 %



Mr. Somnath Das suggested that CRH should not function as corporate hospitals and that the primary mandate of CRH is to fulfil the NMC clinical requirement for 150 MBBS seats. Therefore, he expressed his dissatisfaction over poor free bed strength. **Mr. Somnath Das suggested following immediate measures to be adopted by CRH functionaries:**

(a) OPD data from hospital clinics & Polyclinics to be mapped and analysed (analysis to be projected in the next UMC)

(b) Distribute leaflet on free beds & other hospital schemes deep into the rural/ remote areas through the help of local bodies like panchayats, aanganwadi workers, MLAs, Municipal officials.

(c) As per the verdict of the Supreme Court on Rural Health Care Centre (RHCC), CRH should undertake public-private modalities to adopt RHCCs with GoS which have good inflow of patients. He recommended for timeline of 3 – 6 months to close the action in regard to RHCCs.

VC also apprised about his request to Health Minister, GoS on this issue, who had desired to set up a RHCC in his constituency. VC further requested Mr. Somnath Das to share the good practices and strategies at MTMC, Jamshedpur on RHCCs.

(d) Mobile clinics targeting the hinterlands be immediately initiated. Predicted schedule of visit by Mobile clinics to be publicized widely for the knowledge of the public.



**MS: CRH
HO: CRH**

By 06 Jun'22

Mr. Somnath Das agreed to share the guidelines on Mobile clinics.
Mr. Somnath Das appreciated the various initiatives undertaken and efforts put in by Team CRH.

4. **Admissions**

Director: SMIT presented the admission status and receipt of fresh applications for admission 2022-23.

SMIT: Admissions status 2021-22 & 2022-23											
COURSES	Final Admission Status 2021 as on Dec 31, 2021					Admission Status 2021 as on May 20, 2021			Admission Status 2022 as on May 20, 2022		
	No of Applications	1 Year Offline Admissions	Lateral/ Transfer Admissions	MET Admissions	Total No. of Admissions	Approved Intake	No. of Applications	No. of Provisional / Confirm Admissions	Approved Intake/ Target	No. of Applications	No. of Provisional/ Confirm Admissions
B.TECH + B.TECH LE	1550	325	45	47	417	654	770	10	654 / 475	710	21
OTHER COURSES	825	302	0	0	302	375	320	04	415 / 300	250	08
GRAND TOTAL	2375	627	45	47	719	1029	1090	14	1069 / 775	960	29

Mr Somnath Das advised Director: SMIT & SFO to diligently peruse the National Fee Committee and Sub-Committee Report issued by AICTE and shared by his office. He suggested FDC to take cognisance of the matter and the Cost of Education (CoE) narrated in the report.

He also requested Director: SMIT to present the faculty compliance/ deficiency as per AICTE norms.



**Director:
SMIT**

SFO

30 May'22

VC informed supplementary FDC will be prepared and shared.

Dean: SMIMS presented the admission status of Medical Campus.

SMIMS Admission Status 2021-22 & 2022-23

NAME OF COURSE	Final Admission Status 2021 as on March 31, 2022			Admission Status 2021 as on May 17, 2021			Admission Status 2022 as on May 17, 2022 (Excluding Withdrawals)		
	No of Applications	Approved Intake	Total No. of Admissions	Approved Intake	No of Applications	Provisional/Confirm Admissions	Approved Intake/	No of Applications	Total No of Admission
MD/MS	180	31	25	31	7	0	31	3	0
MBBS	1417	150	150	150	31	0	150	212	0
MSc. Nursing	50	25	24	25	27	0	25	38	0
BSc. Nursing	290	100	97	100	24	0	100	51	0
MPT	56	15	15	15	21	0	15	5	0
BPT	130	50	39	50	5	0	40	15	0
M.Sc. Med Biotech	29	20	20	20	5	0	24	2	0
B.Sc. Med Biotech	116	20	24	24	3	0	24	19	0
Dip. in Medical Biotech	-	-	-	-	-	-	10	-	-
Cert. Course in Medical Biotech	-	-	-	-	-	-	10	-	-
MHA	50	15	10	15	11	0	15	5	0
Paramedical	60	36	13	36	0	0	24	28	0
TOTAL	2378	462	417	462	134	0	468	378	0

Mr. Somnath Das enquired about the status of placement of B Sc Nursing graduates at CRH and also suggested for aggressive strategies of career progression of SMU graduates. He further suggested to concretize the proposal through the Board Meetings.

VC informed about the progress on establishment of a Placement Cell at Tadong campus, overseen by HoIs & HoUs and monitored by SMU. He further informed about the effort to place the hospital administration & healthcare graduates at group level hospitals and institutions and the discussions with Mr. Nishith. Mr. Nishith K Mohanty agreed to formalize the proposal soon.

**HoIs & HoUs
Head, HR**

By 06 Jun'22



Registrar presented the admission status of the Department of Humanities & Social Sciences (DHSS).

H&SS : Application & Admission Status

COURSES	Final Admission Status 2021			Admission Status 2021 as on May 17, 2021			Admission Status 2022 as on May 17, 2022 (excluding withdrawals)		
	Approved Intake	No of Applications	Total No. of Admissions	Approved Intake	No of Applications	No of Provisional/ Confirmed Admissions	Approved Intake	No of Applications	No of Provisional/ Confirmed Admissions
BA	60	300	59	60	15	0	60	13	02
MA	60	244	66	60	06	0	60	05	02
B.COM	60	155	34	60	03	0	45	06	02
M. COM	40	92	27	40	13	0	40	04	01
GRAND TOTAL	220	791	186	220	36	0	205	28	07

DDE Highlights

Spring 2021 session examinations are scheduled up to 29th of May 2022 in Sikkim

335 students have appeared for exams out of 501 who had booked the examination schedule

Mr. Somnath Das informed about the delay in disposal of the legal matter pertaining to DE in Guwahati High Court due to the change of Judge at that High Court.



Dr. Mallikarjuna
(To note)

5. **Engineering & General Services**

HGS presented that status of various works at Tadong & Majhitar campus.

Mr. Somnath Das suggested HGS to document the labour cess certificates obtained by vendors/ contractors based on their requirement of manpower.

HGS
By 06 Jun'22

DELIBERATIONS ON FRESH AGENDA POINTS AND DECISION: 17TH UNIVERSITY MANAGEMENT COMMITTEE

Ser No	Agenda Point	Deliberations & Decisions	Responsibility & Timelines
1.	<p>Overdue Recoverables & Proposed 'Write Offs'</p> <ul style="list-style-type: none"> ➤ Owing to the compliance of the GAAP / practice and the approval of the Board in the 49th FC for 'Write-Off' & provision for 'Doubtful Debts', SMU proposes to make provision for the existing doubtful receipts in the Books. ➤ Considering the time gap and present status of the dues, following proposal is made, inline with the approved policy: 	<p>SFO presented the overdue recoverable and proposed 'Write Offs'. He informed that Rs. 11.0 Lakhs proposed for write off is mainly on fees of nursing students sponsored by the Department of Social Welfare, GoS.</p> <p>CFO informed that the decision on write off is not right to be placed for approval by UMC. He recommended for a separate discussion session on the proposals for recoverable & write off between SFO and Mr. Pankaj Chaturvedi post audit.</p>	<p>SFO</p> <p>Mr. Pankaj Chaturvedi</p> <p><u>By 30 May'22</u></p>



- ❖ Provision for write-off of Rs. 90.19 L for the receivables of CRH
- ❖ Provision for receivables from students of SMIT estimated at Rs 61.21 L
- ❖ Write-Off of an amount of Rs 11.0 L in SMIMS which are due from GoS since 2016, who have declined payment.

Since the audit is in progress & it is proposed to close the books by this month end and sign off the financials.

Accordingly, concurrence by the UMC is requested.



2. **Agenda: Minimum Wage for Contractual/ Outsourced Staff & Financial Implications**

- ✓ On 01stMay 2022, HCM announced minimum

Head, HR presented the financial implications based on the decision of HCM and the outsource employees of SMU & its constituent units.

wages of Rs 15000 per month for contractual/outsourced staff. Formal GoS notification not yet issued.

✓ 674 Out of 683 outsourced staff with salary less than Rs 15000 per month.

✓ Financial implications envisaged 55% increase on existing outsourced staff cost:

Outsourced HR Audit Study Group reconstituted

Head	Existing	Incremental Impact	Revised
Cost (outsourced staff)	67,31,254	36,30,323	1,03,61,577
Employer PF Cont	7,13,354	4,33,246	11,46,600
Employer ESI Cont	1,78,338	1,24,975	3,03,313
Service charge	1,62,432	95,755	2,58,187
Total per month	77,85,378	42,84,299	1,20,69,677
Yearly impact	9,34,24,534	5,14,11,588	14,48,36,122

VC informed about the reconstituted Study Group to conduct the comprehensive audit of outsourced employees, including ABC analysis being carried out on outsource employees of SMU & all units. **Mr. Nishith K Mohanty apprised about the cascading effect with implementation of the revised minnum wage and recommended for a separate discussion on the matter.**

Mr Somnath Das suggested to refer the terms of reference on statutory/ regulatory requirment of the outsourced employees. **He further advised Head, HR for a letter to the Labour Department, GoS, to keep outsource employees on essential duties out the ambit of Minimum Wage (net) of Rs. 15,000.**

Head, HR

By 03 Jun'22

Head, HR

By 03 Jun'22

3. **Agenda: Proposal for sale of unutilized Heart Lung Machine**

Mr. Somnath Das informed about the acquisition proposal underway at Kolkata. **He requested for a Single Point of Contact (SPOC) who will liaise with his office for possibility of adjustment of the**

MS: CRH



✓ One heart lung machine, worth Rs 49,50,000, procured on 23rd Jan 2013 from the Mfr: Hydor Collator for Cardiothoracic Surgery Unit of CRH, is fully functional and lying unused since 2014.

✓ With non-viability of the CTVS unit and non-availability of the CTVS Surgeon, this machine will possibly not be utilized in the near future.

✓ It is proposed to offer this equipment for sale through MHEPL (if feasible).

Placed for concurrence & advice.

equipment post acquisition. VC informed that Dr. Yogesh Verma, MS: CRH will be the SPOC from CRH. In the meantime, he endorsed the proposal of SMU for sale of the equipment through MHEPL.



4.	<p>Agenda: 22nd SMU Annual Convocation</p> <p>SMU proposes to hold 22nd SMU Annual Convocation on 15 October 2022 (Saturday) & 3rd week November 2022.</p> <p><i>Request confirmation of date for finalization of the Chief Guest.</i></p>	<p>Mr. Somnath Das suggested a few VVIPs for the Chief Guest for the 22nd SMU Convocation. VC agreed for a separate session with him to shortlist the Chief Guest.</p>	<p>Registrar</p> <p><u>By 03 Jun'22</u></p>
5.	<p>Agenda: New GoS Representative of Governing Council</p> <p><input type="checkbox"/> Shri D Anandan (IAS), Principal Secretary, Health Department is the new representative of GoS for Governing Council of SMU. This is in substitution of Shri K Sreenivasulu (IAS), former Additional Chief Secretary, Health, GoS, who superannuated from service.</p>	<p>UMC noted the information.</p> <p>Mr. Somnath Das suggested for a one page note on 150 MBBS seats to Mr. Ravindra Telang, Principal Secretary, Education Department, GoS to sensitise the proposal formalized during his predecessor's time.</p>	<p>Dean: SMIMS</p> <p><u>By 30 May'22</u></p>



	<p>□ Shri Ravindra Telang (IAS), Principal Secretary, Education, GoS has taken over the charge from Shri G P Upadhyaya, who is presently posted as Additional Chief Secretary, Tourism, GoS.</p>		
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With no other agenda, the meeting concluded.



Registrar: SMU



