

Internal Quality Assurance Cell (IQAC)

34th Coordination Meeting

5th Aug 2020

Time: 10:30 AM

Venue: Conference Hall, Level III, SMIMS

The 34th Coordination Meeting with all the Heads of Institutions and Heads of Offices was held on 5 Aug 2020 under the Chairmanship of the Lt Gen (Dr) Rajan S Grewal, Vice Chancellor, SMU.

Members present

1. Prof (Dr) Ashis Sharma, Director, SMIT
2. Dr VK Mehta, Dean, SMIMS
3. Prof (Dr) KS Sherpa, Registrar, SMU
4. Dr Gautam Dey, MS, CRH
5. Prof Mridula Das, Principal, SMCON
6. Prof Nikita Joshi, Principal-SMCPT
7. Dr Mingma L Sherpa, Head Operations, CRH
8. Dr G Malikarjuna, Director, SMUDDE
9. Mr Anil D'souza, Head – HR, SMU
10. Col Umakant Singh, Head General Services, SMU
11. Mr Anand Ruhela, Head IT, SMU
12. Mr Ravi Shankar, Senior FO, SMU
13. Mr Madan Chettri, Coordinator, HSS
14. Mr PM Pradhan, Asst Registrar, IQAC

Hon'ble Vice Chancellor welcomed all the members present in the meeting.




REGISTRAR
SIKKIM MANIPAL UNIVERSITY
5TH MILE, TADONG
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Review of the previous meeting

- **Webinar focusing on admission – Principals/Coordinator/HOIs (pending since last two Coordination meeting)**

Dean Sikkim Manipal Institute of Medical Sciences (SMIMS) informed that as far as MBBS admission is concerned Webinar is not required. 502 applications for 100 seats have already been received.

Principal Sikkim Manipal College of Nursing (SMCON) informed that institute has received very good response for admission to B.Sc Nursing. 210 application have been received, out of 100 seats 20 from Govt of Sikkim 39 already filled up remaining seats to be filled up by the end of August therefore webinar for admission is not required.

Sikkim Manipal College of Physiotherapy (SMCPT) has also filled up more than 60% of seats and there is no plan to host webinar

SMIT is organizing webinar on almost weekly basis.

Hon'ble Vice Chancellor suggested to maintain timeframe as per regulatory bodies by all units.

- **SWAYM course for implementation by Humanities & Social Sciences (HSS) - Coordinator, H&SS (pending since last two coordination meetings)**

Coordinator HSS informed that Committee has been formed and is working on it. The report will be submitted by 20 Aug 2020 to Registrar, SMU. Final decision will be taken after hearing from Registrar, SMU.

- **Adoption of Villages: Unnat Bharat Abhiyan - Update requested from Hols/Principals/Coordinators/ CRH (pending report since last three coordination meetings)**



Asst Registrar, IQAC informed the house that SMIT has already registered for the membership of UBA. HSS has recently proceeded for UBA membership. application submitted to the DC, East, Govt of Sikkim for further process. Details of Health Camp/free medical checkup organized by CRH along with social activities organized by SMCON/SMIT and & NSS is available with IQAC.

Dean SMIMS informed that SMIMS is collaborating with SMIMS, SMCPT, SMCON, Microbiology Department, CRH & HSS in one cluster.

HO, CRH presented various community activities carried out by CRH

Registrar, SMU informed that further there will be two clusters one for SMIT campus and another for Tadong Campus including all the institutions located at Tadong under the leadership of NSS wing.

Director SMIT informed that SMIT is in process to develop separate website on this.

Status on Admission – Updates requested from HoIs/Principals/Coordinators

SMIMS: NEET exam is scheduled on 13 Sept 2020. SMIMS has extended date of application upto 20 Sep 2020.

Application received for MBBS 502

MBBS 100 seats

PG/MD 22 seats

Confirmed admission 9

SMIT : Awaiting common counselling of MAHE starting from 7 August 2020

B. Tech 600 seats

Confirmed Admission - 270

SMCON:

B Sc Nursing 100 seats,

Confirmed admission 39.



M.SC 25 seats
confirmed admission 17

SMCPT:

BPT 60 seats
Confirmed admission 31
MPT 15
Confirmed admission - 8

HSS

BA 60 seats
Confirmed admission 42
B Com 60 seats
Confirmed admission 33
MA 50 seats
Confirmed admission 7
M Com 60 seats
15 confirmed admission

Coordinator HSS informed that in all the colleges of Sikkim, examination is yet to be conducted for under graduation courses. Examination is likely to be scheduled this month and we are expecting more students for admission into post graduate courses after declaration of result.

MHA out of 15 seat 8 taken admission

Medical Biotechnology 18 seats to be increased from the academic year 2020.
20 confirmed admission

- **Commencement of class SMIT/SMCPT/H&SS/MHA/Medical Biotech/Paramedical Diploma Courses**



All units have started intermediate semester/session for all batches as per UGC guidelines.

Since SMCON and SMIMS are awaiting advisory from INC & MCI, respectively.

- **Update on examination – update requested from DCE(T) & DCE (M)**

Dy Controller of Exam (Med): As per SOP of the University all the examinations were conducted, simultaneously results were declared.

Intermediate examination result for Biotech and BPT could not declared due to subsequent lockdown. Physical presence of students is not possible for practical examination. Exploring possibility for online practical exam for intermediate session for these courses.

Conducted online examination for MD/MS university examination and results were declared. Working out to conduct supplementary exam for M.Com.

Supplementary examination for final year students will be held as per the advisory received from MCI and INC.

Dy Controller Exam (Tech): As per SOP of the University all the examinations were conducted for B.Tech, M.Tech, BCA, MCA, BBA, MBA and MSc courses. Results have also been published. Major project of B.Tech final year students to be evaluated online, accordingly results to be declared.

Director, SMUDE

Spring 2019 Examinations which were postponed due to COVID 19

- a. Final semester graduating students will appear for Remote Proctored Online Examinations from 23rd August 2020 to 3rd September 2020, Eligible: 7,214 students for 38, 423 exams. The Online Examination Booking System will open on 5th August 2020 for students to book schedule



- b. 3311 students Intermediate Semester Results will be declared based on 50% IA and 50% Previous semester theory marks on 10th August 2020

• **Semester / Annual Registration _ HOIs/Principal/Coordinators
Collection of Fees Unit Wise – Sr FO**

Letter have been already sent to the student concerned for payment of tuition/hostel/mess fees

Registration is completed by all units. SR FO to update detailed report on registration separately.

Agenda Item NO. 1

- ✓ GoS has been intimated that student returnees of SMU would be quarantined in hostels
- ✓ Students (hostellers / on PGs outside) were to be accommodated in hostels and SoP was prepared
- ✓ Further deliberation requested from Dean, SMIMS & Director, SMIT

Dean SMIMS informed that priority will be given to final year students who are due to appear for supplementary examination. 24 students have been called for supplementary exam 10 students are from outside the state 9 of them reported on 15 July 2020 and have completed their quarantine. Intimation received from MCI on 4 Aug 2020 to conduct examinations. Date for examinations to be finalized. As per direction of the Govt of Sikkim regular students of the University will be called.

Director SMIT informed that presently 33 students residing in the campus. Online classes are in full swing for all the courses.

Principal SMCON informed that 19 B Sc Nursing students (batch 2019-2020) from outside the state have reported for final exams and have completed



their quarantine. As per the guidelines of the Indian Nursing Council exams will be conducted in the month of September.

Agenda Item No. 2

- ✓ The Department of Microbiology, SMIMS has made the following things ready for COVID-19 testing:
 1. BSL-2 Laboratory
 2. Biosafety Cabinets
 3. CBNAAT
 4. RT-PCR
- ✓ Further, the Department of Microbiology, SMIMS has applied for NABL accreditation. Interlaboratory comparison is one of the important criteria for NABL accreditation. None of the laboratories in Sikkim and Siliguri are NABL accredited, due to which the department of Microbiology is not being able to participate in the interlaboratory comparison.
- ✓ Request Dean, SMIMS for further deliberations

HOD, Department of Microbiology, SMIMS briefed that infrastructure and equipment are ready for COVI-19 testing at CRH. SMIMS staff have been sent to STNM hospital for the training. BSL 2 laboratory is ready for operation and testing kits are ordered. Eventually, awaited NABL accreditation to carry out testing.

Agenda Item No. 3

Final year MBBS supplementary exam

- ✓ Nine students supposed to appear for MBBS Supplementary Examination are in the hostels
- ✓ No date of supplementary examination decided by MCI
- ✓ Further deliberations requested from the Dean

Advisory received from MCI on 4th of Aug 2020. Final dates to be announced for conduct of supplementary examination.



Agenda Item No. 4

Extension of dates for PG students

- ✓ Date of PG (Medical) admission has been extended from 31 July to 31 August 2020 for academic session 2020-21
- ✓ Further, request Dean, SMIMS for deliberation

75 applications received so far. Out of 22 seats 9 already filled up. Efforts will be made to fill up the remaining seats within the stipulated time frame.

Agenda Item No.5

- ✓ Celebration as per the advisory issued by the Central Government

Independence Day to be celebrated with minimum number of people maintaining social distancing. This year we would like to facilitate our frontline warrior who are working relentlessly in quarantine center of SMIMS. SMIT will have only flag hoisting ceremony with minimal number of people.

Agenda item No. 6

- ✓ Salient features of NEP issued by MHRD has been shared with all unit heads
- ✓ Associate Dean (Academics)/Associate Director (Academics) and Academic Coordinators of SMCON, SMCPT, H&SS, MHA and Medical Biotech to draft the correlation between the proposed policy and existing institutional policy
- ✓ Detailed deliberation will be scheduled at the University level 25 August 2020

Registrar SMU requested all HOIs to diligently go through the existing Institute Policy and National Education Policy. Requested to draft the correlation between



proposed policy and existing institution police for interpretation of NEP. Action to be completed before 25 Aug 2020

Meeting ended with vote of thanks by the Chair


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